

**St. Peter the Apostal Catholic Church  
Parish Pastoral Council Meeting  
Minutes of March 4, 2024**

**ATTENDEES:**

Joanne Boyko (Chair), Henry Glowiak (Vice Chair), Mark Nuckols (Secretary), Esther Corpus, Seberiano Ventura, John Morrison, Bart Weakley, John Lubniewski, John Wagner, Ron McCabe.

**OPENING PRAYER:**

Recited by Fr. Mike and all the members.

**APPROVAL OF MINUTES:**

Joanne Boyko made the motion to approve the Minutes as presented. John Morrison seconded the motion.

**MOTION: Moved by Joanne Boyko to accept the February 12, 2024 Minutes as presented. Seconded by John Morrison.**

It was noted that the PPC Secretary should forward an approved PDF copy of each meeting Minutes to the Parish Office Manager for posting on the church website.

**HISPANIC MINISTRY REPORT:**

- Fr. Mike advised that money left over from the Anniversary Retreat was being donated toward the church parking lot.
- Seberiano Ventura noted the need for safety in the parking lot. Discussion ensued concerning the possibility of getting the Town of Onley to lower the speed limit and speculated on the procedure for getting the speed limit lowered.
- Bart Weakley said that he thought speed limits were set/based on the recommendations of VDOT.
- Fr. Mike suggested that Lou Hinds contact VDOT on this issue and that Rose Pierson might use her influence with the Town of Onley. The members unanimously agreed.

**REVIEW OF LITURGICAL CALENDAR:**

The dates and names of sponsors and readers were reviewed for the Friday Meatless Soup Suppers, followed by The Stations of the Cross.

It was noted that Confirmation will be held on Saturday, March 16, 2024 with Bishop Barry in attendance.

Baptisms will now be performed 30 minutes before Sunday Mass. The families will attend Mass. The time change should allow Mass to start on time. Baptisms will take place once a month, on the last weekend of the month. The Rosary will not be recited on those occasions.

**PARKING LOT UPDATE:**

Fr. Mike noted that we have seen the effort of ANEC in removing wiring to the pole and are now awaiting the Internet Company to do their job. We have light from the new pole.

Lou Hinds has talked with VDOT who have requested new drawings. Tom Rakowski will prepare the new drawings for the IN/OUT entrances and they will be submitted to VDOT.

Henry Glowiak noted that at present our property goes far back, but unfortunately, is not sufficiently useful for the extra 36 spots needed.

Fr. Mike raised the possibility of an additional Mass on Sunday. The Diocese would want to know about Saturday PM Mass attendance.

The question was asked if the Onley police could help to direct traffic?

Henry Glowiak queried if parishioners could direct traffic?

Seberiano Ventura asked about encouraging more people to attend Saturday evening Mass.

Esther Corpus inquired about the parking lot budget. The Finance Committee wants to make sure that the money collected is not taxed. It was noted that there is a designated envelope in our monthly box.

Seberiano Ventura noted the importance of having parking spaces marked off. Fr. Mike noted if we pave everything, we will require a retention pond. However, porous surfaces don't necessitate a pond. On the other hand, Handicap Spaces must be paved.

Henry Glowiak suggested we start construction on additional parking spaces behind the McNulty Bldg. John Lubniewski agreed. A motion should be forwarded to the Finance Committee.

**MOTION: Moved by Henry Glowiak to approve construction of more parking spaces behind the McNulty Bldg. Seconded by John Lubniewski.**

John Morrison asked Fr. Mike how much land they needed on the south side? John is neighbors with one of the sisters who own the property (formerly TW Block) and said he would talk with her.

#### **CONCERNS/OTHER ITEMS OF IMPORTANCE:**

Fr. Mike suggested that Teri Daley, Chair of the Finance Council, be invited to address the new PPC members and bring them up to date on how the Finance Committee operates. This will be part of the onboarding process.

#### **Change Saturday Mass Time**

Due to Daylight Saving Time Saturday Mass will start at 5:00 pm effective March 16, 2024.

#### **Father's Need of Assistance**

John Morrison elaborated that Fr. Mike is going to St. Charles every Saturday for a Spanish Mass at 4:00 pm. He is taking on a lot of Fr. Breslin's duties. He also does Anointing at Riverside Hospital and Shore Rehab, in addition to his duties at St. Peter's. The Assistant could be an additional priest for on-the-job training, a transitional priest and/or a Deacon.

Joanne Boyko suggested we sit down with Fr. Mike and draft a letter to the Diocese. Fr. Mike responded that we need to send it to the Vicar for Clergy.

Joanne Boyko asked Bart Weakley, to draft a letter with Fr. Mike, to send to the Diocese, requesting they assist Fr. Mike at St. Peter's, by sending a Transitional Priest to work with him in dealing with a greatly increased workload over the past year.

**MOTION: Moved by John Morrison, that a letter be sent to the Diocese asking for assistance for Fr. Mike by sending a Transitional Priest to work with him. Seconded by Joanne Boyko. Unanimously approved.**

**Informing the Parish about the new PPC Members:**

Henry Glowiak suggested we publish the names of the PPC members in the Bulletin to let parishioners know who the new members are on the Parish Pastoral Council. Joanne Boyko advised that we also have to make up certificates for the outgoing PPC members.

Fr. Mike advised that on the 2<sup>nd</sup> weekend in May we should say "Farewell" to those members who are leaving the Council, and the following week, "Welcome" the new members to the Parish Pastoral Council. Fr. Mike also suggested a supplemental PDF be inserted in the Bulletin.

The question arose if individual pictures should be taken of the PPC members. It was thought to be a good idea. People to consider as photographers were Lou Hinds, Ralph Wardius, Christine Waldenmeier.

**New Parish Directory:**

Discussion ensued concerning a new Parish Directory. It is approximately 8 years since the last one was done. Generally, Directories are done every 5 years. Henry Glowiak made a motion to initiate the process for making a new Directory. John Wagner seconded the motion.

**MOTION: Moved by Henry Glowiak to initiate the process of making a new Church Directory. Seconded by John Wagner.**

**Church Cleaning:**

Esther Corpus inquired why the church had not been cleaned after a weekend event. Fr. Mike responded that the Church is usually cleaned on Monday.

**CLOSING PRAYER:**

The prayer "Our Father" was led by Fr. Mike and recited in unison by the Council members.

**MEETING ADJOURNED AT 8:00 pm.**

**NEXT MEETING:**

**Monday, April 8, 2024 at 6:30 pm.**

**Minutes approved and accepted by:** \_\_\_\_\_

Joanne Boyko, Chair

**St. Peter the Apostle Catholic Church  
Pastoral Parish Council Meeting  
Minutes of April 8, 2024**

**ATTENDEES:**

Joanne Boyko (Chair), Mark Nuckols (Secretary), Seberiano Ventura, John Lubniewski, John Wagner, Ron McCabe, Donna Custis, Esther Corpus.  
Visiting from the Finance Committee: Peter Regan, Bob Spoth, Teri Daley

**OPENING PRAYER:**

An "Our Father" was recited by all the members.

**APPROVAL OF MINUTES:**

Joanne Boyko asked that approval of the March minutes be deferred until the following meeting, as they had not been circulated to the group in advance.

**PARKING LOT REPORT:**

Peter Regan informed us that surveys and reports are to be drawn up. He had talked with engineer Norman Pitt, whom we have hired. We will need a permit from the county for clearing; we'll have it by June, possibly. If we combine two lots, we will need surveyors for an official drawing. There is a large ditch in the area under consideration, which is good. It will cost \$16-18K to clear the land. We may need to pull an old building down. It will cost \$10K for fill (soil). The bottom line, Peter noted, is that our total costs should be less than \$40K for a parking lot for 35-40 cars.

According to John Morrison, Wendy Walker is ready to sell. Kathy Greene has texted Peter confirming this. That is the land to the south – 120 feet deep (stretching that far back from the road); it stretches 400 feet to the south. We could purchase it by December. The expected cost is around \$40K. (Teri Daley said it was valued at \$47.5K.)

With these steps in place, we can work on fundraising.

We got a \$31K donation from the Charismatic Ministry.

Crush&Run surface doesn't require a retention pond. A pond would cost around \$20K.

#### **HISPANIC MINISTRY REPORT:**

Given by Seberiano Ventura:

There will be a Pentacostal event May 19 at the Metompkin School; the whole parish is invited. The group is raffling an iPhone15 and a refrigerator at \$20/ticket. This is to fund choirs coming from New Jersey, and a preacher from Arizona. The entire event is budgeted at around \$18K.

#### **REVIEW OF SERVICES FOR PPC**

Information has been gathered for a directory of PPC members.

Members will be recognized at the following Masses:

- **May 12 – Farewell for outgoing PPC members (falls on Mother's Day)**
- **May 19 – Welcome Incoming PPC members**

#### **CONCERNS/OTHER ITEMS OF IMPORTANCE:**

- **Teri Daly, Chair of Finance Council will meet with PPC at May meeting.** Will explain how the Finance Council works. If we decide on motions involving finance, we must fill out a form and submit to them. They can advise but not refuse.
- **Lou Hinds will meet with PPC at May meeting re: parking lot update.**
- **Common committee on Parking Lot with members of PPC and Finance Council.** Joanne suggested a Common Committee be established.
- **Committee for Functions.** Joanne said Lou has said he ended up setting up chair and tables a couple of times for Lenten Soups, because no one else had scheduled to do the job. We need some committee for arranging such matters. At the end of events, there's no trouble finding people to break down – the problem is not having people present to set up beforehand. Donna Custis suggested that needs for help be announced during Masses. Others said that we need to have people committed in advance of events.
- **Committee for organizing Parish Directory.** Joanne Boyko suggested a Committee be established to deal with the Parish Directory.

**CLOSING PRAYER:** An “Our Father” was said by all present.

**MEETING ADJOURNED** 7:32 PM

**NEXT MEETING:** Monday, May 6, 2024 at 6:30 pm

Minutes approved and accepted by:

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Joanne Boyko, Chair